

Orangeburg Library

Internet Policy

- Internet use is limited to one hour guaranteed daily, with two additional hours granted in 15-minute increments, so long as there is no one waiting.
- The computer cannot be idle for more than 10 minutes – it will automatically boot you off. If you need to leave the workstation, click on the session clock and choose “Hide workstation”, which will give you up to 15 minutes to be away.
- Black and white printouts are 10 cents, color printouts are 25 cents a page. To print, go to Reference or Circulation to put money on your library card account. Patrons are responsible for all printouts made during their Internet sessions.
- Information may not be saved to the hard drive. Please bring a USB flash drive if you wish to save work. The librarian has a flash drive you can borrow to facilitate emailing work to yourself.
- Viewing sexually explicit material or other inappropriate material (including Adult Friend Find, XXXMatch.com, and pornography) is prohibited (NYS Penal Code 245.11).
- Misuse or abuse of computers, or refusal to abide by staff requests, will result in immediate suspension of Internet privileges.
- It is not advisable to use a credit card at our Internet stations.
- Patrons may not change settings on the computer or set up shortcuts.
- Maximum of 2 people at a workstation at one time.