



## Privacy and Confidentiality Policy

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The Board of Trustees of the Orangeburg Library recognizes the responsibility to protect the privacy of library users. Library patrons' First Amendment rights to guaranteed freedom of speech extend to a corresponding right to hear what is spoken and read what is written, free from fear of intrusion, intimidation, or reprisal.

The confidentiality of library records is protected by New York State (CPLR 4509, New York State Statutes) which states that library records "shall be confidential and shall not be disclosed except that such records may be disclosed to the extent necessary for the proper operation of such library and shall be disclosed upon request or consent of the user or pursuant to subpoena, court order or where otherwise required by statute."

The Orangeburg Library also ascribes to the **American Library Association's** Code of Ethics, which states, "Librarians must protect each user's right to privacy with respect to information sought or received, and materials consulted, borrowed, or acquired." **ALA Code of Ethics**