



ORANGEBURG LIBRARY - BOARD OF TRUSTEES MEETING
Monday, September 20, 2021

1. **Quorum.** A quorum was declared present based on the presence of the following Trustees: John Koziol, President; Sr. Virginia Chiambalero, Vice President; Michael Tuttle, Secretary; Syed Rizvi, Trustee; Grant Zacharias, Trustee; Billie Davis, Trustee. Trustees not present: Rodney Picott, Trustee; Stephanie Tassello, Treasurer. Also present was Michele Galle-Looram, Director. The Meeting was open to the members of the public. Meeting commenced at approximately 6:00 PM.

2. **Motions.**
 - a. Approved.
 - i. Ratify Checks. Motion to ratify previously issued checks; motion by MT; seconded by BD; no abstentions and unanimously carried by the quorum of Trustees.
 - ii. Director's Report. Motion to accept the Director's Report; motion by GZ; seconded by BD; no abstentions and unanimously carried by the quorum of Trustees.
 - iii. RCLS Budget 2022. Motion to accept the RCLS Budget for 2022; motion by MT; seconded by BD; no abstentions and unanimously carried by the quorum of Trustees.
 - iv. Personnel Manual. Motion to accept a proposal by employment lawyer to update the Personal Manual; motion by GZ; seconded by BD; denied by SR; carried by the quorum of Trustees.
 - v. School Board Funding. Motion to joint the Orangetown Libraries in seeking an increase in funding from the School Boards; motion by BD; second by VC; no abstentions and unanimously carried by the quorum of Trustees.
 - vi. Adjourn. Motion to adjourn the Board Meeting; motion by GZ: seconded by BD; no abstentions and unanimously carried by the quorum of Trustees

3. **Discussion.** Topics discussed:
 - a. Public Comment. JK inquired about public comment; none.
 - b. Town Meeting. Discussion of MGL and JK meeting with Town of Orangetown regarding the 2022 Budget.
 - c. Board Training. Discussion of training for Board Trustees.
 - d. Staff Development. Discussion of future staff development.
 - e. Nominating Committee. JK, Board President, announced that he would not seek an additional term.
 - f. Roof. Discussion of the Library's leaky roof.
 - g. RCLS Budget 2022. Discussion of RCLS's Budget for 2022.
 - h. Personnel Manual. Discussion of updating the Library's Personnel Manual.
 - i. School Funding. Discussion of Orangetown Library's seeking to add a ballot initiative to seeking additional funding from the School Boards.



4. Executive Session. None.
5. Adjourned. JK announced the time 7:06 PM.

Minutes prepared by:

A handwritten signature in black ink, appearing to read "M. Tuttle", is written over a horizontal line.

Michael E. Tuttle, Esq., Secretary
October 20, 2021