



ORANGEBURG LIBRARY - BOARD OF TRUSTEES MEETING
Monday, March 21, 2022

1. **Quorum.** A quorum was declared present based on the presence of the following Trustees: Grant Zacharias, President; Michael Tuttle, Secretary; Syed Rizvi, Trustee; Rodney Picott, Trustee; Billie Davis, Trustee; Patricia Lifrieri, Trustee; Maureen Hayes, Trustee. Trustee not present: Sr. Virginia Chiambalero, Vice President; Stephanie Tassello, Treasurer. Also present was Michele Galle-Looram, Director.¹ The Meeting was open to the members of the public. Meeting commenced at approximately 6:30 PM.

2. **Motions.**
 - a. **Approved.**
 - i. **Revision to December 2021 Minutes.** Motion to approved revisions to the Orangeburg Library Trustee Meeting minutes from December 2021 meeting; motion by RP; second by BD; no abstentions and unanimously carried by the quorum of Trustees.
 - ii. **Prior Trustee Meeting Minutes.** Motion to approve the Orangeburg Library Trustee Meeting minutes from January 2022 meeting; motion by BD; second by PL; no abstentions and unanimously carried by the quorum of Trustees.
 - iii. **Prior Trustee Meeting Minutes.** Motion to approve the Orangeburg Library Trustee Meeting minutes from February 2022 meeting; motion by MT; second by BD; no abstentions and unanimously carried by the quorum of Trustees.
 - iv. **Adjourn.** Motion to adjourn the Meeting; motion by RP; seconded by BD; no abstentions and unanimously carried by the quorum of Trustees.

3. **Discussion.** Topics discussed:
 - a. **Director's Report.** Discussion of in-person audit and the upcoming presentation; response of State Senator and Assemblyman in support of library funding; and circulation statistics.
 - b. **Committees.** Discussion of committee composition:
 - i. **Executive.** GZ, VC, ST, MT.
 - ii. **Finance & Personnel.** GZ, ST, SR, RP.
 - iii. **Public Relations.** GZ, BD, MH, PL.
 - iv. **Building & Grounds.** GZ, SR, MT.
 - v. **Policy.** GZ, BD, RP, SR, MT.
 - vi. **Nominating**². GZ, BD and three non-Trustees.
 - c. **Vote for Funding from the School Board.** Discussion of vote scheduled for Apr. 28, 2022.

¹ Grant Zacharias (“GZ”); Michael Tuttle (“MT”); Syed Rizvi (“SR”); Rodney Picott (“RP”); Billie Davis (“BD”); Patricia Lifrieri (“PL”); Maureen Hayes (“MH”); Sr. Virginia Chiambalero (“VC”); Stephanie Tassello (“ST”); Michele Galle-Looram (“MGL”).

² The terms for Stephanie Tassello, Rodney Picott and Michael Tuttle are to expire at the end of 2021 and as such are not eligible to serve on the Nominating Committee.



- d. Orangeburg Environmental Committee. Discussion of the Town's initiative to encourage composting in the Town.
- e. Executive Session. Discussion of an employee separation.

Minutes prepared by:

Michael E. Tuttle, Esq., Secretary

May 17, 2022