



**ORANGEBURG LIBRARY - BOARD OF TRUSTEES MEETING**  
**Monday, June 20, 2022**

1. **Quorum.** A quorum was declared present based on the presence of the following Trustees: Grant Zacharias, President; Sr. Virginia Chiambalero, Vice President; Stephanie Tassello, Treasurer; Syed Rizvi, Trustee; Rodney Picott, Trustee; Patricia Lifrieri, Trustee; Maureen Hayes, Trustee. Trustees not present: Michael Tuttle, Secretary; Billie Davis, Trustee. Also present was Michele Galle-Looram, Director.<sup>1</sup> The Meeting was open to the members of the public. Meeting commenced at approximately 6:30 PM.
  
2. **Motions.**
  - a. Approved.
    - i. Adopt May 2022 Minutes. Motion to approve the Orangeburg Library Trustee Meeting minutes from May 2022 meeting; motion by PL; second by RP; no abstentions and unanimously carried by the quorum of Trustees.
    - ii. 2023 Budget. Motion to approve the 2023 budget as proposed by the Finance and Personnel Committee; motion by RP; second by ST; no abstentions and unanimously carried by the quorum of Trustees.
    - iii. Battery Recycling. MH presented the idea of offering the patrons a drop off for batteries to be recycled. MGL presented the options. Motion to offer a pilot program made by RP, second by ST: no abstentions and unanimously carried by the quorum of Trustees.
    - iv. Adjourn. Motion to adjourn the Meeting at 7:55pm; motion by RP; seconded by ST; no abstentions and unanimously carried by the quorum of Trustees.
  
3. **Discussion.** Topics discussed:
  - a. Public Comments. None.
  - b. Director's Report. Discussion of IT/ILS agreements; Office Dynamics; the Great Give Back.
  - c. Committees. Discussion of the roof email between MGL and town: revisiting the policies; three trustees with terms ending.
  - d. Property options. Discussion of the email from between MGL and Town Supervisor.
  - e. 2023 Budget. Finance and Personnel presented the budget as discussed at the May 19<sup>th</sup> meeting. Minor changes indicated in last column. 0% increase to be proposed to the town.
  - f. Sexual harassment training. Trustees may take training through RCLS or provide a certificate for 2022.
  - g. Annual Report stats. Reviewed stats taken from the annual reports of all 47 libraries.

---

<sup>1</sup> Grant Zacharias (“GZ”); Michael Tuttle (“MT”); Syed Rizvi (“SR”); Rodney Picott (“RP”); Billie Davis (“BD”); Patricia Lifrieri (“PL”); Maureen Hayes (“MH”); Sr. Virginia Chiambalero (“VC”); Stephanie Tassello (“ST”); Michele Galle-Looram (“MGL”).



- h. Executive Session. Discussion on the overall total budget and funding sources.

**Minutes prepared by:**

**Michele Galle Loram**  
**Director**  
**June 21, 2022**