



ORANGEBURG LIBRARY - BOARD OF TRUSTEES MEETING
Monday, October 17, 2022

1. **Quorum.** A quorum was declared present based on the presence of the following Trustees: Grant Zacharias, President; Sr. Virginia Chiambalero, Vice President; Michael Tuttle, Secretary; Syed Rizvi, Trustee; Billie Davis, Trustee; Patricia Lifrieri, Trustee; and Maureen Hayes, Trustee. Trustee not present: Stephanie Tassello, Treasurer; Rodney Picott, Trustee. Also present was Michele Galle-Looram, Director.¹ The Meeting was open to the members of the public. Meeting commenced at approximately 6:30 PM.

2. **Motions.**
 - a. Approved.
 - i. Library's 2023 Holiday Schedule. Motion to approve the Library's 2023 holiday schedule as typed with an amendment to reflect closing the Library on Memorial Day 2023; motion by MT; seconded by BD; no abstentions and unanimously carried by the quorum of Trustees.
 - ii. Dental Insurance. Motion to approve the dental insurance proposal as provided by MGL; motion by BD; seconded by MT; no abstentions and unanimously carried by the quorum of Trustees.
 - iii. RCLS 2023 Budget. Motion to approve the 2023 RCLS budget; motion by VC; seconded by BD; no abstentions and unanimously carried by the quorum of Trustees.

3. **Discussion.** Topics discussed:
 - a. Public Comments. Members of the public appeared; discussion of the need to review the Library's policies.
 - b. Director's Report. MGL joined the Orangetown Environmental Committee. Discussed the Library's 2023 holiday schedule.
 - c. Committees.
 - i. Policy Committee: discussed organizing a Policy Committee meeting before the November meeting.
 - ii. Nominating Committee. GZ and BD met prior to the October meeting; discussed the process of recruiting and voting on Board Trustees.
 - d. Anti-Harassment Training. Discussed the requirement that Board Trustees complete Anti-Harassment Training by yearend.
 - e. Dental Insurance. Discussion of offering dental insurance to eligible employees.
 - f. RCLS Fees. Discussed whether to vote on the RLCS's proposed 2023 budget.

Minutes prepared by:

Michael E. Tuttle, Esq., Secretary
November 21, 2022

¹ Grant Zacharias ("GZ"); Michael Tuttle ("MT"); Syed Rizvi ("SR"); Rodney Picott ("RP"); Billie Davis ("BD"); Patricia Lifrieri ("PL"); Maureen Hayes ("MH"); Sr. Virginia Chiambalero ("VC"); Stephanie Tassello ("ST"); Michele Galle-Looram ("MGL").