



ORANGEBURG LIBRARY - BOARD OF TRUSTEES MEETING
Monday, September 19, 2022

1. **Quorum.** A quorum was declared present based on the presence of the following Trustees: Grant Zacharias, President; Sr. Virginia Chiambalero, Vice President; Michael Tuttle, Secretary; Syed Rizvi, Trustee; Rodney Picott, Trustee; Billie Davis, Trustee; Patricia Lifrieri, Trustee; and Maureen Hayes, Trustee. Trustee not present: Stephanie Tassello, Treasurer. Also present was Michele Galle-Looram, Director.¹ The Meeting was open to the members of the public. Meeting commenced at approximately 6:30 PM.

2. **Motions.**
 - a. Approved.
 - i. Adopt June 2022 Minutes. Motion to approve the Orangeburg Library Trustee Meeting minutes from March 2022 meeting; motion by PL; second by MT; no abstentions and unanimously carried by the quorum of Trustees.
 - ii.
 - iii. Adjourn. Motion to adjourn the Meeting; motion by BD; seconded by RP; no abstentions and unanimously carried by the quorum of Trustees.

3. **Discussion.** Topics discussed:
 - a. Public Comments. Members of the public appeared; no comments.
 - b. Director's Report. GZ and MGL met with Orangetown Finance Director to discuss the prospect of a Senior Center within the Library building. Discussion of SOCSO funding the Library.
 - c. Committees.
 - i. Building and Grounds Committee: discussed a roof repair project that was recently completed.
 - ii. Policy Committee: discussed organizing a Policy Committee meeting before the October meeting.
 - iii. Nominating Committee: discussed MT not seeking another term.
 - d. Employee Changes. Discussed changes in employees' roles.
 - e. Late Fees. Discussion of a change in Late Fees.

Minutes prepared by:

A handwritten signature in black ink, appearing to read "M. Tuttle", is written over a horizontal line.

Michael E. Tuttle, Esq., Secretary
November 21, 2022

¹ Grant Zacharias (“GZ”); Michael Tuttle (“MT”); Syed Rizvi (“SR”); Rodney Picott (“RP”); Billie Davis (“BD”); Patricia Lifrieri (“PL”); Maureen Hayes (“MH”); Sr. Virginia Chiambalero (“VC”); Stephanie Tassello (“ST”); Michele Galle-Looram (“MGL”).