



ORANGEBURG LIBRARY - BOARD OF TRUSTEES MEETING
Monday, December 19, 2022

1. **Quorum.** A quorum was declared present based on the presence of the following Trustees: Grant Zacharias, President; Sr. Virginia Chiambalero, Vice President; Stephanie Tassello, Treasurer; Michael Tuttle, Secretary; Syed Rizvi, Trustee; Patricia Lifrieri, Trustee; Maureen Hayes, Trustee; and Rodney Picott, Trustee. Trustees not present: Billie Davis, Trustee. Also present was Michele Galle-Looram, Director.¹ The Meeting was open to the members of the public. Meeting commenced at approximately 6:35 PM.

2. **Motions.**
 - a. **Approved.**
 - i. **Minutes: November 2022.** Motion to approve the Minutes from the November 2022 Library Board meeting; motion by PL; seconded by VC; no abstentions and unanimously carried by the quorum of Trustees.
 - ii. **2023 Audit contract with Berard.** Motion to approve and sign the contract for the 2023 Audit; motion by RP; seconded by MH; no abstentions and unanimously carried by the quorum of Trustees.
 - iii. **Chase investments.** Motion to approve the opening of a CD in the amount of \$100k; motion by ST; seconded by RP; no abstentions and unanimously carried by the quorum of Trustees.
 - iv. **Remove Secretary.** Motion to remove M. Tuttle from Chase account; motion by ST; seconded by RP; no abstentions and unanimously carried by the quorum of Trustees.
 - v. **Adjourn.** Motion to adjourn the Library Board meeting until the next scheduled January 2023 meeting; motion by MT; seconded by SR; no abstentions and unanimously carried by the quorum of Trustees.

3. **Discussion.** Topics discussed:
 - a. **Public Comments.** Members of the public appeared; thanked MT for his service on the Board.
 - b. **Anti-Harassment Training.** Discussed the requirement that Board Trustees complete Anti-Harassment Training by year-end. Also discussed the options for the new training requirements in 2023.
 - c. **Chase investments.** Discussed options and how much should be put into a 12 month CD.

Minutes prepared by:

Michele Galle-Looram

¹ Grant Zacharias (“GZ”); Michael Tuttle (“MT”); Syed Rizvi (“SR”); Rodney Picott (“RP”); Billie Davis (“BD”); Patricia Lifrieri (“PL”); Maureen Hayes (“MH”); Sr. Virginia Chiambalero (“VC”); Stephanie Tassello (“ST”); Michele Galle-Looram (“MGL”).